



THE
NEUROBEHAVIORAL
CLINIC & *Counseling*
Center

David M. Lechuga, Ph.D.
Director
CA License: PSY10139

13 Orchard Street, Suite 103
Lake Forest, California, 92630
949.837.3358
Fax 949.837.0274

CASE CHECKLIST FOR DR. DAVID M. LECHUGA'S FORENSIC CASES

Items to be completed no later than 2 weeks prior to a scheduled examination:

- Read and sign retainer agreement.
- Send retainer check or process payment (credit card) by calling Dr. Lechuga's office manager, Barbara. Barbara works Tuesday and Friday mornings (949-837-3358).
- Send all relevant documents via CD, flash drive, or a secure, web-based program, e.g., Drop Box, Hightail, We Transfer, etc. The documents should include:
 - Pre- and post-injury medical and mental health (psychological and psychiatric) records
 - Incident report(s)
 - Educational transcripts
 - Work records
 - Military records (if applicable, Department of Defense Form 214)
 - Depositions of involved parties
 - Other legal documents, if germane
- Remind examinees or their counsel about the scheduled start time for their appointment. There is a cancellation fee of \$2500.00 for no-shows, or non-emergent changes in the schedule appointment (see retainer).
- Provide examinees with my contact information, should they wish to confirm appointment or directions (office 949-837-3358).
- Suggest that your firm provide the following link for directions, versus having examinees rely on GPS or other programs:
<http://neuroclinic.com/contact-us/>



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- Examinees should have 2 nights of good rest before an examination. Otherwise, fatigue may unduly influence examination results.
- Examinees are welcome to bring family members or significant others to the examination. This is highly recommended if examinees live some distance from my office. Having others drive an examinee to and from the appointment will reduce fatigue.
- There is lodging near my office, should this be necessary:
<http://neuroclinic.com/services/lodging-information/>
- Examinees should take all medications as prescribed, prior to and during the examination.
- Examinees should bring snacks, lunch, and other preferred forms of nutrition to their appointment. We do not provide lunch.

Please email (<mailto:dlechuga@neuroclinic.com>) or call me (949-500-2979) with any questions.

Thank you very much.

David M. Lechuga, Ph.D. [Tax ID (EIN) 33-0929360]